
Student's Name

Social Security Number

Home Phone Number

Cell Phone Number

SUNY WESTCHESTER COMMUNITY COLLEGE
FINANCIAL AID SPECIAL CIRCUMSTANCES APPEAL OPPORTUNITY
2024-2025 Award Year

Students and their families often experience unforeseen circumstances and/or experiences during the past academic year. If you have experienced a significant reduction of income (since 2020), you may fill out this form to determine if you are eligible for additional federal aid. To help us make this determination, please submit a **2024-25 Verification Worksheet** along with a clear explanation and reasonable documentation.

1. Briefly describe your circumstances below:

2. Please check the box that applies to your situation:

Unemployment or change in employment

() Student/Spouse () Parent

Date of occurrence: _____

Submit last cumulative pay stub, a letter from the employer (termination, lay off, etc.) and approval of unemployment benefits letter.

Divorce/Separation-Provide earlier date

Date of occurrence: _____

Submit a copy of divorce decree or separation papers. If legal action has not been started, please provide documentation of separate residences (current utility bills from each household).

Death of parent (if dependent) or spouse)

Date of occurrence: _____

Submit a copy of the death certificate.

Disability of the student, spouse, or parent

Date of occurrence: _____

Submit a letter from your physician, approval notice from worker's compensation, or approval notice from disability compensation.

3. Complete the form on the back estimating taxable and non-taxable income for 2022.
4. Sign this certification: All of the information on this form and attached documentation is true and complete to the best of my knowledge. **Failure to submit all required documentation will result in return of this request.**

Student: _____ Spouse: _____

Parent: _____ Date: _____

**PLEASE BRING THIS COMPLETED COPY TO OUR FINANCIAL AID OFFICE AFTER JULY 1 2024 ALONG WITH A COPY
OF YOUR 2022 TAX RETURNS AND ANY OF THE ABOVE DOCUMENTS REQUESTED.
ANY REQUEST AFTER NOVEMBER 1ST MUST BE SUBMITTED WITH A 2023 TAX RETURN**

ESTIMATED 2022 INCOME (IF SUBMITTING AFTER NOVEMBER 1ST, DO NOT ESTIMATE 2022 INCOME. PLEASE PROVIDE YOUR 2021 TAX RETURN INSTEAD.

Annual Taxable Income	Student	Spouse	Parent 1	Parent 2
Wages, Salaries, Tips	\$	\$	\$	\$
Interest	\$	\$	\$	\$
Dividends	\$	\$	\$	\$
Unemployment	\$	\$	\$	\$
Distributions	\$	\$	\$	\$
Pensions	\$	\$	\$	\$
Alimony	\$	\$	\$	\$
Business/Farm Income or Loss	\$	\$	\$	\$
Rental Income or Loss	\$	\$	\$	\$
Other Taxable Income	\$	\$	\$	\$

Annual Untaxable Income	Student	Spouse	Parent 1	Parent 2
Social Security Benefits				
Child Support				
AFDC/ADC/TANF				
Other Welfare Benefits				
Personal Contributions to a Retirement Account				
Other Untaxed Income				
Total 2022 Estimated Income				

Office Use Comments:

Decision Status: