

**FINANCIAL AID EVALUATION TO PURSUE A SECOND
DEGREE/CERTIFICATE**

Dear student,

Our records indicate that you have **already earned a degree or certificate**. Before we can evaluate your eligibility for further financial aid, you must do the following:-

1. Have this form completed by the **Curriculum Chairperson for the new program** you plan to pursue.
2. Take this completed form to the Registrar's Office and have them sign that you have officially changed your curriculum.
3. Bring the completed form to the **Financial Aid Office** and meet with your Financial Aid Counselor.

STUDENT'S NAME ----- ID# -----

In order for the Financial Aid Office to determine this student's eligibility for further financial aid, the following information is needed:-

- a. GRADUATED DEGREE _____
- b. NEW DEGREE _____
- c. NUMBER OF EARNED CREDITS TO BE ACCEPTED
TOWARD NEW DEGREE _____
- d. NUMBER OF CREDITS NEEDED TO COMPLETE
NEW DEGREE (**PLEASE LIST ALL THE COURSES
ON THE BACK**) _____

Name of Academic Advisor/Curriculum Chair's Signature Date

This is to verify that the above student has changed his/her curriculum to _____
as listed above.

Registrar's Office DATE _____

I understand that by signing this form that I can only receive financial aid for courses required for the new degree.

Student's Signature DATE _____

ACADEMIC PLAN FOR THE 2ND DEGREE

Please download and attach the Educational Plan
only the courses circled will be eligible for financial aid