

Application

for Non-Matriculated and/or Visiting Student Status

Complete this application if you do not wish to pursue a degree or certificate at this time. This is the correct application for students who are (a) only interested in taking one or two credit courses for self enrichment or (b) visiting students only planning to take classes during the winter or summer. Please understand that as a Non-matriculated student you will not be eligible for financial aid. If you are interested in earning a degree or certificate you must complete the Application for Admission to an Associate Degree or Certificate Program.

Please print in ink.

A. Enrollment Information

- Legal Name: _____
LAST FIRST MIDDLE INITIAL
- Preferred Name: _____
LAST FIRST
- Former Name(s): _____
LAST FIRST MIDDLE INITIAL
- Date of Birth: _____ / _____ / _____
MONTH DAY YEAR
- Legal Sex (NY): ☐ Male ☐ Female ☐ X
- Legal Sex (Federal): ☐ Male ☐ Female
- Gender Identity: ☐ Woman ☐ Man ☐ Transwoman ☐ Transman
☐ Non-binary/Gender non-conforming ☐ Queer ☐ Prefer not to say
- Social Security Number: _____ — _____ — _____

Providing your Social Security Number will enable SUNY Westchester Community College to uniquely identify your records. Your Social Security Number is also needed to permit SUNY Westchester Community College to file certain tax information returns with the Internal Revenue Service and furnish a statement to you about your tuition. The information contained on the statement, will help to determine whether you, or the person who can claim you as a dependent, may take either the tuition and fees deduction or claim an education credit to reduce federal income tax. You can be assured that SUNY Westchester Community College has appropriate measures in place to protect the confidentiality of students' records and application materials.

- Address:
LEGAL _____
STREET APARTMENT#
CITY/TOWN/VILLAGE STATE ZIP
MAILING _____
STREET APARTMENT#
CITY/TOWN/VILLAGE STATE ZIP
- Telephone:
HOME _____ — _____ — _____
MOBILE _____ — _____ — _____
By providing your mobile number you are giving permission to the college to send you text message notifications.
- Email Address: _____

Emergency Contact:

NAME _____

PHONE _____ — _____ — _____

The college uses a variety of media to notify students of upcoming events such as registration, class cancellations, room changes, etc. Please be sure to notify us if any of your contact information changes. Changes to your personal information (including contact information or a change of address) can be made by logging in to www.sunywcc.edu/MyWCC or visiting the Registrar's Office (Administration Building, room 107).

For Office Use Only:

Date Received _____

Application Fee _____

B. Residency Information

12. Have you lived in New York State for the past 12 months? ☐ Yes ☐ No If no, _____
STATE OF RESIDENCE

13. Have you lived in Westchester County for the past 6 months? ☐ Yes ☐ No If no, _____
COUNTY OF RESIDENCE

I have been a resident of New York State since (MM/DD/YYYY) _____ / _____ / _____

I have been a resident of Westchester County since (MM/DD/YYYY) _____ / _____ / _____

If you are a New York State resident but have not resided in Westchester County for at least 6 months, contact your home county for a Certificate of Residency. Download a Certificate of Residence form at www.sunywcc.edu/regforms.

C. Citizenship Information

14. Are you a US Citizen? ☐ Yes ☐ No If no, country of citizenship _____

If you are not a U.S. Citizen, please complete the box below.

NON US CITIZENS

15. Are you a legal permanent resident of the United States? ☐ Yes ☐ No

If yes, please provide your Alien Registration Number _____ — _____ — _____

16. Do you hold an F1 visa? ☐ Yes ☐ No

• If No, do you wish to apply for a student (F1) visa? ☐ Yes ☐ No Please contact the International Student Office at 914-606-8567.

• If you have an F1 visa from another school, you must contact the International Student Office and complete the application process.

• Students who are granted a student (F1) visa must enroll and attend full-time (12 or more credits).

17. Do you hold a visa other than F1? ☐ Yes ☐ No

☐ B1 ☐ B2 ☐ J1 ☐ H ☐ Other _____

D. Additional Information

18. Ethnicity

A variety of government agencies require that institutions of higher education report student enrollments by ethnic status. The information requested in this section will assist us in meeting this requirement. Please check the appropriate box. (Response is optional and will not affect your admission in any way.)

Are you Hispanic/Latino? ☐ Yes ☐ No

If Hispanic/Latino, please indicate which of the following would best describe your background? (select one)

☐ Cuban ☐ Dominican ☐ Other Hispanic/Latino

☐ Puerto Rican ☐ Mexican

Please indicate your race (select one or more)

☐ American Indian or Alaskan Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or other Pacific Islander

☐ White

19. Military Status - Veteran or Veteran Dependent (You may qualify for monetary benefits.)

Have you ever served in the United States Military? ☐ Yes ☐ No

If yes, please indicate current military status

☐ Active Military Duty

☐ Retired

☐ Veteran

☐ Dependent of Active Duty Personnel

☐ Other

E. Educational Goal

20. I plan to begin my studies:

- ☐ January 20_____ (spring)
- ☐ May/June/July/August 20_____ (summer)
- ☐ September 20_____ (fall)
- ☐ December 20_____ (winter)

21. For what reason are you requesting admission to SUNY Westchester Community College? Choose the one response which best describes your intention.

- ☐ Transfer to another SUNY college after earning a degree/certificate at SUNY Westchester Community College.
- ☐ Transfer to a non-SUNY college after earning a degree/certificate at SUNY Westchester Community College.
- ☐ Transfer to a SUNY college without earning a degree/certificate at SUNY Westchester Community College.
- ☐ Transfer to a non-SUNY college without earning a degree/certificate at SUNY Westchester Community College.
- ☐ Earn a degree/certificate and seek employment rather than pursue further post-secondary education.
- ☐ Enroll in course work to learn new skills or upgrade job skills without earning a degree.
- ☐ Enroll in course work for personal enrichment or enjoyment, rather than earning a degree.
- ☐ Obtain a Certificate of General Education Development (GED) through the accumulation of college credits.
- ☐ Uncertain. I have not determined my educational goal at this time.

F. Academic History (final/official transcripts required)

22. Did you, or will you graduate from high school? ☐ Yes ☐ No (If no, please proceed to question 25)

High School: _____
NAME OF HIGH SCHOOL

CITY

STATE

23. Graduated High School _____ / _____ Will Graduate High School _____ / _____
MONTH YEAR MONTH YEAR

24. Type of high school diploma received or expected: ☐ Regents ☐ Local ☐ Individualized Education Plan*
☐ CDOS* ☐ SACC*

*A student who completes high school with an IEP, CDOS or SACC diploma does not qualify for open admission.
Please contact the Office of Admissions for information on applying for the 24-Credit GED program.

25. If you did not graduate from high school, did you receive a General Education Development (GED) Certificate/Diploma or were you Homeschooled?

- ☐ I received a GED diploma DATE ISSUED _____ / _____
- ☐ No, I did not earn a GED diploma (Please contact Admissions for information on applying for the 24-Credit GED program)
- ☐ I was homeschooled

26. List all other colleges attended (most recent first)

College/University	City	State	Dates Attended (MM/YY)		Degree Received
			FROM	TO	
_____	_____	_____	____ / ____	____ / ____	_____
_____	_____	_____	____ / ____	____ / ____	_____
_____	_____	_____	____ / ____	____ / ____	_____

College Transcripts: Students registering for courses that have prerequisite requirements must show that they have satisfied those requirements by submitting a college transcript to the Registrar's Office. All prerequisites must be met before any student may take a course.

G. Additional Information

27. Have you ever been dismissed from a college for academic reasons? ☐ Yes ☐ No
28. Have you ever been suspended, expelled, and/or dismissed from a previous educational institution (college, university, high school, vocational school, etc.) for disciplinary (non-academic) reasons? ☐ Yes ☐ No

Response to the following questions is optional and will not affect your admission in any way.

29. Has any member of your family graduated from SUNY Westchester Community College? ☐ Yes ☐ No
If yes, what relationship? ☐ Parent ☐ Sibling ☐ Other ☐ Name: _____
30. Was English your primary language spoken as a child? ☐ Yes ☐ No
If no, please indicate your primary language _____
If no, would you like information on the ESL program? ☐ Yes ☐ No
31. Please indicate the highest level of education earned by your parent(s)
- Parent 1**
☐ HS ☐ Some College ☐ 2 yr College Degree ☐ 4 yr College Degree ☐ Master's or higher ☐ Other _____
- Parent 2**
☐ HS ☐ Some College ☐ 2 yr College Degree ☐ 4 yr College Degree ☐ Master's or higher ☐ Other _____
32. Are you or will you be an alumni of AmeriCorps? ☐ Yes ☐ No

H. Applicant's Signature

I hereby certify that all of the information on this application is accurate and complete. I further certify that all documents submitted in support of my application for admission, such as transcripts, diplomas, test scores, etc. will be accurate and complete. I understand that an applicant who submits fraudulent documentation or who fails to report a complete and accurate educational history may be denied admission to the college. I understand that for my educational history to be complete, I must report all attendance at colleges, universities, and post-secondary institutions undertaken anywhere in the world whether or not I wish to apply for transfer credits. I further understand that all information contained in this application will be treated confidentially and will be used for SUNY Westchester Community College purposes only. I am aware that all documents submitted in support of my application for admissions belong to SUNY Westchester Community College and will not be returned to me. I am aware that the \$50 application fee (enclosed as a check or money order) is non-refundable. Note: Cash is not an acceptable form of payment for the application fee.

Signature of Applicant _____ Date _____ / _____ / _____

Admission is based on the availability of space and qualifications of the applicant. SUNY Westchester Community College adheres to the policy that no person on the basis of race, color, creed, national origin, age, gender, sexual orientation, or handicap is excluded from, or is subject to, discrimination in any program or activity. Information collected on this application (Section 355(2) (i) Education Law) will be used to evaluate your request for admission. Except as required by applicable law or as set forth by any college policy, SUNY Westchester Community College reserves the right to make discretionary admissions decisions and to admit or deny candidates for any lawful reason. Failure to provide information could prevent your application from being processed. Information on this application form is accurate as of 6/28/2022. For complete and current policies on admission to SUNY Westchester Community College, please visit catalog.sunywcc.edu

Students and prospective students who wish to file a complaint, including with the college directly, SUNY, the New York State Department of Education, and the college's accreditor (the Middle States Commission on Higher Education), can visit www.sunywcc.edu/incidentreport.